

## Job Description Technical Arts – Video Technician

**Reports to:** Senior Pastor **Effective:** 7/19/22  
**Status:** Part Time (6 hours/week)  
**FLSA:** Non-exempt

### Job Summary

The Video Technician runs the video systems associated with worship and other required church events. The Video Technician works closely with volunteers and the Sound Technician and is under the supervision of the Senior Pastor.

### Essential Functions:

- Run the video, lighting, and projector system during worship, weddings, memorials, rehearsals and other church events
- Record and live stream worship services and other church events
- Create the slides used during worship for order of service
- Recruit and train volunteers
- Create and maintain tech booth procedures and recommend revision or modification when necessary
- Set up and take down worship set for both indoor and outdoor worship experiences
- Work with Church Trustees to advise maintenance and improvement of audio equipment
- Attend Worship Team meeting twice a month (Currently every other Wednesday 5:15-6:15 pm)
- Attend quarterly all-staff meeting
- Provide input to Senior Pastor on annual budget

### Minimum Qualifications:

- High School Diploma
- Experience with live audio (preferred).
- Experience with live camera work and live streaming (preferred).
- Experience with media software (preferred).
- Minimum of two years previous relevant technical experience (preferred).
- Willingness to pursue additional training as needed.
- Able to understand and carry out oral and written instructions.
- Must be certified in Safe Gatherings policy

### Physical Requirements:

- Able to move freely in and out of tech booth.
- Able to lift speakers, stands, and lights.

### Core Competencies:

- **Mission Ownership:** Demonstrates understanding and full support of the mission, vision, values, and beliefs of St. Paul's UMC. Can teach those values to others.
- **Spiritual maturity:** has a personal growth plan based on the five dimensions of discipleship practices by St. Paul's UMC. Models and develops humility, teach ability, accountability and servant leadership on all coaching relationships.

- **Interpersonal Skills:** Demonstrates the ability to lead others. Demonstrates the skills of active listening and openly accepts criticism. Productively engages and resolves interpersonal conflict. Holds others accountable in a spirit of love. Engages people positively, with a demeanor of optimism and abundance.
- **Team Building Skills:** Recognizes dysfunctional team behavior and redirects it into functional behavior. Creates and communicates vision, direction and goals for the team.
- **Management Skills:** Marshals resources (people, funding, material, support) to get things done.
- **Leadership Development:** Is a good judge of talent and spiritual giftedness. Can accurately project how people are likely to perform in a variety of settings.

**Statement of Equal Opportunity and Nondiscrimination:**

St. Paul's UMC is committed to equal opportunity and nondiscrimination in all employment, programs, and services, and does not discriminate on the basis of race/ethnicity, color, religion, sex, marital status, national origin, ancestry, age, sexual orientation, disability or veteran status.