



St. Paul's United Methodist Church
Request for Special Offering or Fundraising

This completed request form should be submitted by the chairperson of the sponsoring Ministry Area to the chairperson of the Finance Committee at least one week in advance of the Finance Committee's regularly scheduled monthly meeting.

Requests will be considered by the Finance Committee in the order in which they are received. Further, priority will be given to requests in the order listed below.

- 1) Please circle the appropriate activity description:
a. Activity is to directly benefit a St. Paul's ministry
b. Activity is for ministry beyond St. Paul's by an internal ministry area
c. Activity is for ministry beyond St. Paul's by an outside agency or organization
(Requires Missions Committee sponsorship)\*
What agency or organization?
2) Proposed date and location for special offering or fundraising activity:
(At least six weeks after Finance Committee approval)
3) How much money is needed? \$
How much money do you expect from this offering or activity? \$
(\$250 minimum)
4) Please describe the activity you propose, including any experience from previous years:
5) In the future do you expect to include this need in St. Paul's annual budget process? Why or why not?

Recommendation for approval:

\*Sponsoring Ministry Area (or Missions Committee):

Ministry Area Chairperson (signature):

St. Paul's Ministry Area staff (signature):

Finance Committee action:

- Approves request
Denies request
Requests additional information